

## Christian County Agriculture Arena Siemer Milling Kitchen Rental Policy

1. Under no circumstances shall the renter allow any other organization or individual to use the kitchen for the period which the renter has contracted.
2. No equipment shall be removed from the kitchen.
3. Animals are **NOT** permitted in the kitchen.
4. Renter must have a food handling license form the Christian County Health Department.
5. All Christian County Health Department Guidelines must be followed.
6. Kitchen may only be used during time outlined in Christian County Arena Reservation Form.
7. All trash must be removed and placed in dumpster at end of rental period.
8. No children under the age of 9 are allowed in the kitchen without seeking permission from the Extension Service first.
9. Equipment or fixtures that malfunction or are damaged.
  - a. Report to the Extension Service if equipment is broken before you start using kitchen.
  - b. Renter assumes responsibility for damages or loss of equipment or fixtures due to negligence or abuse.
  - c. Renter will be charged for the cost of replacement or restoration to normal operating condition.
10. Cleaning Policy
  - a. Clean the Kitchen after event is over.
  - b. Do NOT leave any food/drinks in the kitchen when finished, including the freezer and refrigerator.
  - c. Turn off all machines and clean equipment.
  - d. Wash all dishes and return them to their designated spot.
  - e. Clean and sanitize all countertops.
  - f. Sweep and mop the Kitchen floor.
  - g. Bag and empty trash cans located in the Kitchen and place in the outside dumpster.
  - h. Clean up grounds outside of kitchen door.
11. Failure to properly clean the Kitchen after use will result in a cleaning fee.

***I have read, understand and agree to adhere to the guidelines and rules regarding the use of the Christian County Cooperative Extension Agriculture Arena Siemer Milling Kitchen. I understand that if damages and extra cleaning expenses are needed, I am responsible for paying those additional charges. In addition, I understand that Christian County Extension Service is not responsible for accidents, injury, illness, or loss of group or individual property. Contract and useage are open to all persons regardless of economic or social status and will not be discriminated on the basis of race, color, ethnic origin, national origin, creed religion political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, age, veteran status, or physical or mental disability.***

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**Applicant/Contact Person**

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**Extension Service Contact**